

PROCEDURES FOR DONATING SECURITIES OR WIRING CASH TO:



St. Patrick's Episcopal Church & Day School
4700 Whitehaven Parkway, NW
Washington, DC 20007
Development Office: 202.342.7004

WIRING SECURITIES:

Smith Barney: DTC #0418
St. Patrick's Episcopal Day School Stock Account: #22J-09397-13
Account Broker: Michael Heuple 202.778.1280
Account title: St. Patrick's Episcopal Church, Attn: Lovelace Z. Clark
Account address: 4700 Whitehaven Pkwy, NW; Washington DC 20007

FAX OR E-MAIL A LETTER OUTLINING THE GIFT TO:

Smith Barney LLC
Michelle Raymond
Michelle.D.Raymond@smithbarney.com
Phone: 202.778.1565
Fax 202.778.1270

Church Office for Church Gift

Lacey Clark
Controller
Phone: 202.342.2814
Fax: 202.342.2802
ClarkL@stpatsdc.org

Development Office for School Gift

Meredith Levine
Director of the Annual Fund
Phone: 202.342.7004
Fax: 202.342.7005
LevineM@stpatsdc.org

PLEASE NOTE: It is imperative that St. Patrick's Development Office be notified of all possible stock transfers as soon as possible. This helps us avoid a "mystery stock" situation, which occurs when a transfer is made with no information attached. Mystery stock cannot be credited to the appropriate fund or donor until a name is identified.

WIRING CASH:

TD Bank
ABA#: 054 001 725
Account: 424 679 2439

THANK YOU FOR YOUR SUPPORT!